

The Board of Trustees of the Springfield Mass Transit District met in a regular session in the office of the Springfield Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting was called to order at 4:31 PM by Sue Davsko, Vice-Chairperson.

I. ROLL CALL Present:

Susan Davsko	Vice-Chairperson
Leslie McCarthy	Secretary
Karen Hasara	Treasurer
Sandra Douglas	Trustee
Wynne Coplea	Trustee
Ed Gower	Counsel
Frank Squires	Managing Director
Melissa Ashford	Superintendent of Access
Shoun Reese	Grants & Procurements Manager
Ruth Bellm	HR Manager
Steve Schoeffel	Service Planning & Marketing Specialist
Jason Sass	Associate Planner, SSCRPC
Pete Roberts	ADA Advisory Committee

Absent:

Brian Brewer	Chairperson
Jerry Doss	Trustee
Diane Townsend	AMD for Finance and Administration
Angela Brooks	Superintendent of Transportation
Earl Amos	Superintendent of Maintenance
Linda Wheeland	Senior Planner, SSCRPC

II. APPROVAL OF MINUTES

There were no comments or questions. Leslie McCarthy made a motion to approve the minutes of the July 25, 2016 Regular Meeting, seconded by Sandra Douglas. The motion unanimously passed.

III. DIRECTOR REPORTS

Frank Squires, Managing Director, reported Saturday Night Service begins August 27th, this Saturday. Ward meetings are beginning, and SMTD will have a representative at all of those. Linda Wheeland will be retiring from the planning commission at the end of September after 31 years.

For Diane, he reported we are in the midst of the annual audit. The auditors will be here in the next few weeks.

IV. REPORTS

A. Approval of July Cash Disbursements

There were no comments or questions. Sandra Douglas made a motion to approve the July Cash Disbursements, seconded by Leslie McCarthy . The motion passed unanimously.

B. Board Committee Reports: Finance-Operations-Administration

Finance: Nothing to report.

Operations:

Melissa Ashford reported we are working on increasing staffing levels for Saturday night service. We have started dual dispatching.

Frank reported ridership is down. Ridership is down nationwide. Ridership trends might be associated with an increase in car miles and lower levels of unemployment.

Administration: Nothing to report. An item will be discussed in closed session.

C. Planning Commission Report: Jason Sass reported the planning commission is continuing the process of approval of the TIP. The city is working to create a comprehensive plan and have issued a survey. Continue to work with Steve on the Bus Book.

D. ADA Advisory Committee Report: Pete Roberts reported the quarterly meeting will be September 22nd. He is working with Melissa on a time to do ADA training.

V. NEW BUSINESS

There was no new business.

VI. CLOSED MEETING

Leslie McCarthy then made a motion to close the open meeting and open a closed meeting at 4:43 PM for the purposes of discussing personnel matters pursuant to the Open Meetings Act (5 ILCS 120/2(c)(1)) and discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, pursuant to the Open Meetings Act (5 ILCS 120/2(c)(21)).

Sandra Douglas seconded the motion and it passed unanimously.

Open Meeting reopened at 5:02 PM.

VII. ADDITIONAL NEW BUSINESS

A. Approval of July 11, 2016 and July 25, 2016 Closed Meeting Minutes

Wynne Coplea made a motion to approve the Closed Meeting Minutes from July 11, 2016 and July 25, 2016. Sandra Douglas seconded the motion, and it passed unanimously.

B. Personnel


Karen Hasara moved to renew the contract for Frank Squires for two more years and to approve a 2% increase on his compensation, increasing it to \$109,496.84, effective September 1, 2016. Leslie McCarthy seconded the motion and a roll call vote was held. The motion passed unanimously.

VIII. PUBLIC COMMENT

There was no public comment.

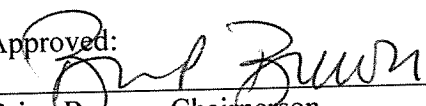
IX. ADJOURNMENT

Wynne Coplea made a motion to adjourn the meeting. Leslie McCarthy seconded the motion, and the meeting was adjourned at 5:02 PM.



Leslie McCarthy, Secretary

Approved:


Brian Brewer, Chairperson