

Springfield Mass Transit District

The Board of Trustees of the Springfield Mass Transit District met in a regular session in the office of the Springfield Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting was called to order at 4:31 PM by Brian Brewer, Chairperson.

I. ROLL CALL Present:

Brian Brewer	Chairperson
Leslie McCarthy	Secretary
Jerry Doss	Trustee
Sandra Douglas	Trustee
Wynne Coplea	Trustee
Ed Gower	Counsel
Frank Squires	Managing Director
Diane Townsend	AMD for Finance and Administration
Angela Brooks	Superintendent of Transportation
Earl Amos	Superintendent of Maintenance
Melissa Ashford	Superintendent of Access
Shoun Reese	Grants & Procurements Manager
Ruth Bellm	HR Manager
Steve Schoeffel	Service Planning & Marketing Specialist
Linda Wheeland	Senior Planner, SSCRPC
Jason Sass	Associate Planner, SSCRPC

Absent:

Susan Davsko	Vice-Chairperson
Karen Hasara	Treasurer
Pete Roberts	ADA Advisory Committee

II. APPROVAL OF MINUTES

There were no comments or questions. Sandra Douglas made a motion to approve the minutes of the June 27, 2016 Regular Meeting and the July 11, 2016 Special Meeting minutes, seconded by Jerry Doss. The motion unanimously passed.

III. DIRECTOR REPORTS

Frank Squires, Managing Director, reported that attendance was good at the employee picnic. He also pointed out Planning Commissions annual report is available for review.

Diane Townsend reported we are dealing with hurdles with government accounting. The State of Illinois has been good about timely payment of operating grants. She also discussed IMRF expenses and inventory recently completed.

IV. REPORTS

A. Approval of June Cash Disbursements

There were no comments or questions. Leslie McCarthy made a motion to approve the June Cash Disbursements, seconded by Sandra Douglas. The motion passed unanimously.

B. Board Committee Reports: Finance-Operations-Administration

Finance: Diane Townsend reported INB Money Market transfer was made into Illinois Funds. LPL earned \$4,837 in dividends and interest. She addressed cash flow, federal operating assistance, and an additional payment to IMRF.

Operations:

Earl Amos reported we are dealing with the heat. Maintenance picked up three new buses for Access. Insulation is being worked on in the storage garage. "Wall of Fame" bus wash is nearly finished for visiting kids to sign.

Angie Brooks reported we have been working on the fall run bid, State Fair and pending Saturday night service starting August 27th. New operators are being hired and trained.

Melissa Ashford reported Angela Hodo is now the night dispatcher covering both access and mainline on Saturday nights. She's a great asset. We are also hiring drivers and training them.

Administration: Nothing to report.

Planning Commission Report: Linda Wheeland reported they are continuing to work on the Springfield Comprehensive Plan and instructional videos including SMTD. Jason Sass reported he continues to work on the Bus Book and creating new brochures for new supplemental bus route.

C. **ADA Advisory Committee Report:** Nothing to report.

V. UNFINISHED BUSINESS

A. **A&E Contract Amendment.** Shoun Reese reported changes to the design of the 1110 S. 9th construction project require an amendment to the professional services agreement.

Wynne Coplea made a motion to approve the amendment to the A&E Professional Services Agreement with Crawford Murphy & Tilly for an additional \$14,716.10, seconded by Leslie McCarthy. The motion passed unanimously.

VI. NEW BUSINESS

- A. Adoption of the FY17 Tax Levy Ordinance. Diane Townsend explained there were not changes to the ordinance placed on file at the previous meeting.

Sandra Douglas moved to adopt the FY17 Tax Levy Ordinance, seconded by Jerry Doss. The motion was passed unanimously.

- B. Additional IMRF Payment. Diane Townsend explained we do not know if IDOT will deem this as an eligible expense. Asking the board to approve the payment based on whether or not IDOT deems the payment eligible for reimbursement.

Jerry Doss moved to approve an additional \$500,000.00 partial payment to IMRF towards the unfunded portion of the accrued GASB 68 expense for FY16, contingent upon IDOT's approval that the extra payment is eligible for Downstate Operating Assistance at 65%. The motion was seconded by Sandra Douglas and passed unanimously.

- C. Award of ITS Implementation Contract. Shoun Reese explained Intelligent Transportation Systems and all the implementation includes. Three vendors submitted proposals. One was eliminated after proposal reviews. Two vendors were interviewed. Clever Devices is recommended as the recipient of the contract.

Wynne Coplea moved to award a Professional Services Agreement to Clever Devices for the supply and deployment of Intelligent Transportation Systems for \$2,532,001.77 and authorize the Managing Director to approve up to \$75,960 for contingencies which may arise for this project, seconded by Jerry Doss. The motion passed unanimously on a roll call vote.

VII. CLOSED MEETING

Wynne Coplea then made a motion to close the open meeting and open a closed meeting at 5:00 PM for the purposes of discussing pending litigation pursuant to the Open Meetings Act (5 ILCS 120/2(c)(11)) and discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, pursuant to the Open Meetings Act (5 ILCS 120/2(c)(21)).

Sandra Douglas seconded the motion and it passed unanimously.

Open Meeting reopened at 5:39 PM.

VIII. ADDITIONAL NEW BUSINESS

A. Approval of June 27, 2016 Closed Meeting Minutes

Sandra Douglas made a motion to approve the Closed Meeting Minutes from June 27, 2016. Leslie McCarthy seconded the motion, and it passed unanimously.

B. Pending Litigation

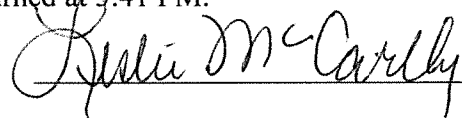
Council will proceed with arbitration. No action taken.

IX. PUBLIC COMMENT

There was no public comment.

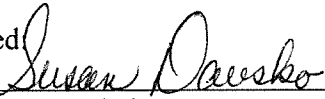
X. ADJOURNMENT

Wynne Coplea made a motion to adjourn the meeting. Jerry Doss seconded the motion, and the meeting was adjourned at 5:41 PM.



Leslie McCarthy, Secretary

Approved



~~Brian Brewer~~, Chairperson (Acting)

Susan Dawsko