

The Board of Trustees of the Sangamon Mass Transit District met virtually for regular session from the offices of the Sangamon Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting was called to order at 4:37 P.M. by Brian Brewer, Chairperson.

I. ROLL CALL

Present:

Brian Brewer	Chairperson
Sue Davsko	Vice Chairperson
Karen Hasara	Treasurer
Leslie McCarthy	Secretary
Jerry Doss	Trustee
Wynne Coplea	Trustee
Frank Squires	Managing Director
Rusty Reid	Legal Counsel
Erik Bush	Director
Steve Schoeffel	Director
Melissa Ashford	Director
Tyler Orton	Manager
Stephanie Malcom	Manager
Tim Wenthe	Controller
Josh Scarife	HR

Joined Later:
Sandra Douglas

Trustee (4:50 PM)

II.

APPROVAL OF MINUTES

Brian Brewer asked if there were any questions or comments regarding the minutes of February 24, 2020 and April 27, 2020. Having no questions on the minutes, Trustee McCarthy moved, and Trustee Douglas seconded a motion to approve the minutes of February 2020, and April 2020, which the board voted to unanimously approve both.

III.

MANAGING DIRECTOR REPORT

Frank Squires, Managing Director, reported that May 19, 2020 begins installation of the new bus simulator. This will allow virtual driving of a city bus on city streets. Covid-19 money has been received and will help the district remain in good shape for at least the approaching operating year and will be spent for operational needs only to keep people employed – no employee has been laid off. The multimodal facility continues its planning and discussion phase. Buses continue to be cleaned at least 2 times a day and finally, depending upon the Governor’s orders, there may be one more Zoom board meeting in June. Director Squires also reminded the board how other transit districts have followed SMTD Covid-19 protocol but 2-3 weeks after SMTD initiated said protocols. We continue to be a leader in the transit space.

IV. REPORTS

A. Board Committee Reports: Finance-Operations-Administration

Finance: Erik Bush, Director of Finance and Administration, explained cash continues to be of utmost importance during this pandemic, and staff is working very hard to ensure all available resources are made available in a timely and compliant fashion.

Stephanie Malcom, Grants & Procurement Manager, noted the Simulator installation has been delayed for two months as personnel are coming from New York and Covid makes travel difficult. Physical installation should take 4-6 hours with 3-days to bring trainers up to speed.

Operations: Melissa Ashford, Director of Operations, reported ridership numbers for April reflect the first full month under Covid-19 response. Main line ridership is down 60% and Access use is also down 57%. There have been no new procedural changes since the April report. Bidding of the summer regular schedules will be ready for May-June rollout. Director Ashford presented two challenges SMTD currently is facing (1.) Keeping steady in light of the covid-19 response and (2.) Being ready to begin adjusted summer schedules within one week of green light, which will come via ridership increases.

Administration: Trustee Hasara again complimented all SMTD staff on behalf of the entire Board of Trustees and wanted to extend a very heartfelt thank you for being on the front lines and serving our public.

B. Planning Commission Report: Jason Sass reported the 2045 Long Range Planning Study is available to view and the Planning Commission team remains working on it.

C. Disabled Persons Advisory Committee Report: No report.

V. NEW BUSINESS

A. Health Alliance Insurance Renewals Effective 7/1/2020: Director Bush presented the 2nd year of 2 year contact w/Health Alliance Insurance and it reflects rates locked in in 2019 for an increase of 5%. Had it not been negotiated in a two-year contract, SMTD could have been looking at a 21% increase. SMTD's first year showed district experience was at 103% of expected usage. SMTD will be focusing on wellness issues to reduce experience, and there is \$0 cost for virtual call visits with doctors to help keep plan participants costs down. Next steps, per the Collective Bargaining Agreement will be to begin communicating the 5% increase to employees.

B. Retiree Health Insurance Provision: Director Bush presented amended Administrative Policy Manual language requesting retirees be allowed to add dependents to the SMTD health plan post-retirement. At this time, only the coverage held at time of retirement is retiree-eligible. Trustee Hasara asked if the cost of the dependent is born upon the district. Director Bush replied no, that any costs associated with retirees bringing dependents on the plan will be at the plan member's expense. Trustee Coplea made a motion to approve, seconded by Trustee Hasara. The board voted to unanimously approve.

C. **Equal Employment Opportunity Program:** HR Specialist Josh Scaife reported the existing 3-year period goals & data remain the same as the previous 3 years. SMTD is in compliance with state/federal guidelines with no EEO complaints in the last 3 years. The EEO plan will be reviewed and updated prior to FTA's 2021 Triennial Review. Trustee McCarthy made a motion to approve, seconded by Trustee Davsko. The board voted to unanimously approve.

VI. **PUBLIC COMMENTS**
Jane Ford commented that she would like to thank all further efforts of SMTD in adapting to what has happened with the pandemic.

VII. **ADJOURNMENT**
Seeing no further business to come before the Board, Brian Brewer looked for a motion to adjourn the meeting. Wynne Coplea made a motion to adjourn the open meeting and the motion was seconded by Jerry Doss. Brian Brewer closed the meeting at 5:08 PM.


Leslie McCarthy, Secretary

Approved:

Brian Brewer, Chairperson