

The Board of Trustees of the Sangamon Mass Transit District met in a regular session in the office of the Sangamon Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting was called to order at 4:30PM by Brian Brewer, Chairperson.

I. ROLL CALL Present:

Brian Brewer	Chairperson
Sue Davsko	Vice Chairperson (Joined at 4:47pm)
Karen Hasara	Treasurer
Leslie McCarthy	Secretary
Sandra Douglas	Trustee
Jerry Doss	Trustee
Wynne Coplea	Trustee
Steve Schoeffel	Managing Director
Erik Bush	Director of Finance and Administration
Josh Scaife	Human Resource Specialist
Melissa Ashford	Director of Operations
Russell Reed	SMTD Counsel
Jason Sass	Associate Planner, SSCRPC
Pete Roberts	Disabled Persons Advisory Committee

II. PUBLIC HEARING – FISCAL YEAR 2021 AMMENDED BUDGET

III. APPROVAL OF MINUTES

There were no comments or questions. Trustee Doss made a motion to approve the minutes of the April 26, 2021, meeting, seconded by Trustee Davsko. The motion unanimously passed.

IV. DIRECTORS REPORTS

Managing Director Schoeffel expressed happiness that the workplace was nearing one-third of the workforce fully vaccinated. Schoeffel spoke on upcoming construction bidding that would begin this summer for the new transfer center. Also, SMTD's marketing specialist position was filled by Tony Mares, who had already begun working with WICS on new advertisements. Schoeffel further spoke on SMTD's Day at the Sliders baseball event. Lastly, the transit district is still awaiting word on the zero-emissions pilot program through the Illinois Department of Transportation.

V. REPORTS

A. Approval of March Financial Statements and Cash Disbursements

Controller Wenthe directed the board's attention to the interim financial statements for March and April purchasing activity and noted all outflows were normal and customary. Trustee McCarthy made a motion to approve the February Financial Statements and Cash Disbursements, seconded by Trustee Coplea. The motion passed unanimously.

B. Board Committee Reports: Finance-Operations-Administration

Finance: Director Bush noted the board would be discussing the next fiscal year's budget during new business. Director Bush also asked the board to amend item f to become item a on the New Business agenda, which was moved by Trustee Coplea seconded by Trustee McCarthy, and then approved by the board.

Operations: Trustee Doss asked about current mask mandates that are still in effect while on public transportation property. Trustee Douglas thanked staff for their efforts on Curb your Car.

Administration: Trustee Hasara reported no meeting this month.

C. Planning Commission Report: Jason Sass spoke on the parking survey going on in downtown Springfield.

D. Disabled Persons Advisory Committee Report: Pete Roberts noted the DPAC met April 15th and discussed providing busses prior notice for kneeling the bus using a card system, including braille, brought forward by Jane Ford and Melony Lonon. The next DPAC meeting is June 17th.

VI. NEW BUSINESS**a. Consider Purchase Agreement, Subscription Services, and Credit Services Agreement with Genfare, Inc.**

Director Bush introduced Genfare Representative Larry Chefalo, who gave a thorough account of implementation of new programs offered by Genfare that would be of use to SMTD, as well as the benefits of the programs including fare capping, as well as contactless payment. Trustee McCarthy made a motion to approve the Purchasing Agreement, Subscription Service, as well as the Credit Services Agreement with Genfare, Inc., seconded by Trustee Davsko.

b. Consider Proposed Fiscal Year 2022 Corporate Budget

Director Bush explained the new corporate budget totals \$20,199,300 and represents a significant change in relation to years past mainly due to pent-up capital spending, explaining past, current and future trends. Trustee McCarthy made a motion to approve the FY22 Corporate Budget, seconded by Trustee Hasara.

c. Consider Sole Source Procurement of Risk Assessment Services

Director Bush spoke on the importance of Risk Assessment Services and the procurement of such services as a beneficial piece to SMTD's Information Technology structure. Trustee Hasara made a motion to award a contract to Sikich, LLP-Tech for Risk Assessment Services, seconded by Trustee McCarthy.

d. Consider Sole Source Procurement for Clever GTFS

Managing Director Schoeffel explained Clever GTFS would allow for the sharing of real-time information with third party applications such as Google Maps, allowing customers to see live route information across a variety of platforms. Trustee Doss made a motion to approve the consideration of sole source procurement for Clever GTFS, seconded by Trustee McCarthy.

e. Consider Multi-Modal Payment Request

Managing Director Schoeffel explained that SMTD had agreed previously to cover part of the planning and public engagement cost related to the new transportation center, and this was simply a request to ensure that payment be made. Trustee McCarthy made a motion to accept this request, seconded by Trustee Douglas..

f. Discuss Board Meetings and Locations

Managing Director Schoeffel asked for consensus amongst the Board as to whether they would like the monthly board meetings to begin in-person again at SMTD. Consensus was found by the group to return to SMTD building for in-person monthly board meetings.

g. Consider Easement Agreement

Managing Director Schoeffel explained this agreement is part of an intergovernmental agreement entered into with the city and county needed to allow for the transfer center construction build to begin. Trustee Coplea made a motion to accept the Easement Agreement, seconded by Trustee McCarthy.

VII. CLOSED MEETING**VIII. ADDITIONAL NEW BUSINESS****IX. PUBLIC COMMENT**

Friend of Transit's Jane Ford mentioned SMTD making cards for the disabled to better understand fare and transfer center changes. This was well received by the Board of Trustees.

X. ADJOURNMENT

Seeing no further business to come before the Board, Trustee Hasara made a motion to adjourn the meeting. Trustee Coplea seconded the motion and the meeting was adjourned at 6:42 PM.

Approved:



Brian Brewer, Chairperson



Leslie McCarthy, Secretary